



**St. Cyprian's**  
— *Episcopal School* —

GUIDE FOR MANAGING COVID-19

2021 - 2022

[www.saintcyprians.org](http://www.saintcyprians.org)

Updated January 28, 2022

## ABOUT THIS GUIDE

The policies in this guide are to be considered as guidelines. St. Cyprian's Episcopal School, at its discretion, may change, delete, suspend or discontinue any part or parts of the policies in this guide at any time without prior notice. These guidelines reflect our best knowledge at the time of writing. Please understand that SCES will do the best we can during this unique pandemic to ensure the safety of our staff and students. However, there is still a great deal none of us know and we are all continually learning. We ask you to join with us as we work for the benefit of our school family.

**Masks** – Masks will no longer be required. However, with the new CDC guidelines, we do encourage mask wearing in our facilities and cannot require anyone to remove their masks. We will also encourage visitors to wear masks, and we will have signs throughout our facilities with “masks suggested” signs.

**Temperature Checks/Screening** – Schools are not required to check students' temperatures before entering campus. We are asking our families to assist us by monitoring their child's symptoms daily and to consider checking their temperature daily. If a child is experiencing symptoms related to COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>), please do not send your child to school.

We encourage our staff and any visitors to continue to self monitor/self screen for COVID-19 symptoms daily before coming onto campus.

**Notifications** – St. Cyprian's Episcopal School will continue to notify students, staff, and families when there is a positive case identified amongst our student/staff population.

**Social Distancing** – All staff and students, when possible, are to maintain three-six feet of social distance both indoors and outdoors.

**Restrooms and Water Fountains** – We will work together to minimize groups of students going to the restroom at the same time. Students should be reminded to maintain proper social distance and to properly wash and sanitize their hands frequently. Students will need to continue to bring their own water bottles to school and utilize the hands-free water fountains to fill their water bottles. The non- hands-free water fountains will continue to be inaccessible. We will no longer be providing water bottles throughout the day.

## Response Protocols

Utilizing guidelines provided by the CDC, ACCHD, SAES, EDOT, and TEA, we have developed response protocols for when someone within our school community tests positive, is exposed to a positive COVID-19 case, or experiences symptoms related to COVID-19. Our school nurse, Latifah Fleniken MSN, RN is trained to implement our COVID-19 response protocols.

In order to be protected from this virus **it will be critical for parents, students, and staff to not come to school if they are experiencing any symptoms that could be caused by COVID-19.** Honest and

forthright compliance with the following protocols will provide SCES and our children with the best chance of a healthy, productive, and successful school year.

### **What are COVID-like symptoms?**

**COVID-19 Symptoms** (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>  
<https://www.cdc.gov/coronavirus/2019-ncov/hcp/pediatric-hcp.html#clinical-presentation>)

Experiencing one or more of the following symptoms is considered to be symptomatic:

- Fever of 100.0 degrees or higher
- Chills
- Cough
- Congestion
- Runny Nose
- Body aches and muscle pain
- Loss of taste or smell
- Difficulty breathing
- Shortness of breath
- Headache
- Sore throat
- Diarrhea
- Vomiting

### **Protocol 1: Positive or Presumed Positive for COVID-19**

**Contact information:** Ensure all personal contact information and emergency contact information of the positive or presumed positive case is up to date.

**Isolation:** The individual is directed to not enter the campus until he/she has met the return to school/work criteria listed below.

**Communications:** Direct all communications to the COVID-19 coordinator about his/her condition and/or ability to return to school/work. Consistent with school notification requirements for other communicable diseases and consistent with legal confidentiality requirements, schools must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate in any on-campus activities. The COVID-19 coordinator will notify the Angelina County and Cities Health District and Texas Department of State Health Services, in accordance with applicable federal, state, and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).  
**The coordinator will also notify Head of School, Dr. Sherry Durham.**

**Health status:** Require individuals to provide health status updates.

#### **Return to school/work timeline per TEA and CDC guidelines:**

**STUDENTS with a positive test result can return to school/work when the following conditions are met:**

- 10 days from the onset of symptoms AND fever-free without fever-reducing medicine for at least 24 hours AND symptoms are improving; **or**
- 10 days from the positive test if asymptomatic.

**STAFF with a positive test result can return to school/work when the following conditions are met:**

- 5 days from the onset of symptoms AND fever-free without fever-reducing medicine for at least 24 hours AND symptoms are improving; **or**

- 5 days from the positive test if asymptomatic.

**Staff are highly encouraged and asked to wear a surgical or N95 mask for days 6-10.**

**Cleaning/Sanitation:** The campus coordinator will implement the campus disinfecting protocol.

---

## **Protocol 2: High-Risk Exposure to Positive COVID-19 Case (Household Exposure to COVID-19)**

**Note:** This protocol only applies to an individual who lives in the same household as someone who has contracted COVID-19. If an individual is exposed to a positive case and does not live in the same household with that positive case, please consult with the campus/facility COVID-19 coordinator for guidance.

**Contact information:** Ensure all personal contact information and emergency contact information of the positive or presumed positive case is up to date.

**Quarantine:** The individual is directed to not enter any district building or campus for at least 5-10 calendar days from the last known exposure or until authorized by the COVID-19 coordinator.

\*Individuals who have received the second dose of the COVID-19 vaccine may no longer be required to quarantine (as long as two weeks have passed since the 2nd dose). Please consult with your campus/facility coordinator if someone in your household has contracted COVID-19.

\*Individuals who have previously tested positive for COVID-19 and are exposed to a positive case in their household within 90 days of testing positive are no longer required to quarantine. However, they still must monitor for symptoms. If symptoms develop, they will be required to follow Protocol #3. Individuals must provide proof of having previously tested positive to his/her COVID-19 coordinator.

**Monitor for symptoms:** Out of an abundance of caution, it is advised that the individual monitor his/her health, follow CDC guidelines for people who have had close contact and contact his/her primary care physician if he/she develops symptoms.

**Notice:** If the individual begins to exhibit symptoms or receives a confirmed diagnosis of COVID-19, he/she must immediately notify the COVID-19 coordinator and/or his/her immediate supervisor, and the coordinator will refer to Protocol 1 (if positive).

**Communications:** Direct all communications to the COVID-19 coordinator and his/her direct supervisor.

**Contact:** The COVID-19 coordinator will send a follow-up letter to the exposed individual(s).

### **Return to school/work timeline per TEA and CDC guidelines:**

**STUDENTS who are exposed via household to a positive COVID-19 case can return to school/work when the following condition is met:**

- Quarantine for 10 days since their FIRST direct contact with the positive case of COVID-19. The student can return on day 11.

Or

- Quarantine for 7 days since their LAST direct contact with the positive case of COVID-19 with a negative rapid antigen test administered on day 7 or a negative PCR test administered on days 5-7. Please note that the individual must remain quarantined for a full 7 days regardless of the date he/she receives test results. In **essence**, he/she can return on day 8.

**STAFF who are exposed via household to a positive COVID-19 case can return to school/work when the following condition is met:**

- Quarantine for 5 days since their FIRST direct contact with the positive case of COVID- 19. The staff can return on day 6.

**Staff are highly encouraged and asked to wear a surgical or N95 mask for days 6-10.**

All individuals must continue to monitor themselves daily for symptoms and take appropriate precautions (e.g., mask wearing) through day 14

---

### **Protocol 3: Experiencing COVID-like Symptoms**

**Contact information:** Ensure all personal contact information and emergency contact information of the person experiencing COVID-like symptoms is up to date.

**Isolation:** The individual is directed to not enter any district building or campus.

**If experiencing symptoms while at school:** Schools must immediately separate the individual until the student can be picked up by a parent or guardian. Staff members experiencing symptoms must contact the COVID-19 coordinator and must be separated as soon as possible. Schools will clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as feasible. Students who report feeling feverish should be given an immediate temperature check to determine if they are symptomatic for COVID-19.

**\*Please note that this protocol applies to ALL individuals experiencing COVID-19 symptoms.**

**Communications:** Direct all communications to the COVID-19 coordinator about his/her condition and/or ability to return to school/work.

**Contact:** Send a follow-up letter to the individual experiencing symptoms.

#### **Return to school/work timeline per TEA and CDC guidelines:**

**STUDENTS experiencing symptoms can return to school/work when the following conditions are met:**

- 10 days from the onset of symptoms AND fever-free without fever-reducing medicine for at least 24 hours AND symptoms are improving; **or**
- Medical release: A release from his/her treating physician must be submitted to the COVID-19 coordinator before he/she may return to school/work if the individual would like to return to school/work before meeting the three conditions above. This release should provide an alternative diagnosis or documentation of a negative PCR COVID-19 test or a negative antigen test (i.e., rapid test).

**STAFF experiencing symptoms can return to school/work when the following conditions are met:**

- 5 days from the onset of symptoms AND fever-free without fever-reducing medicine for at least 24 hours AND symptoms are improving; **or**

●Medical release: A release from his/her treating physician must be submitted to the COVID-19 coordinator before he/she may return to school/work if the individual would like to return to school/work before meeting the three conditions above. This release should provide an alternative diagnosis or documentation of a negative PCR COVID-19 test or a negative antigen test (i.e., rapid test).

**Staff are highly encouraged and asked to wear a surgical or N95 mask for days 6-10.**